

**SIGNED CONTRACT-EFFECTIVE**

**CONTRACT PENDING SIGN ON LISTING**

**STATUS CHANGE TO MLS**

**BINDER DEPOSIT TO BANK OR TITLE COMPANY**

**BROKER /BROKER PROVIDES ALL INFORMATION TO THE SELECTED TITLE COMPANY**

**LOAN APPLICATION BY BUYER**

**CONTINGENCIES CLEARED**

**APPRAISAL INSPECTION**

**LOAN APPROVAL**

**TITLE INSURANCE ORDERED**

**PEST AND PROFESSIONAL HOME INSPECTION ORDERED**

**REQUIRED REPAIRS ORDERED-PUNCHLIST**

**WORK COMPLETED AND APPROVED**

**SURVEY ORDERED**

**BUYER PURCHASES HAZARD INSURANCE**

**INSURANCE POLICY TO TITLE CLOSING AGENT**

**BUYER/SELLER CONTRACT CLOSING DATE SET**

**PRECLOSING INSPECTION...WALKTHROUGH**

**BUYER/SELLER COORDINATE UTILITY EXCHANGE**

**ARRIVE AT CLOSING DESTINATION ON TIME WITH REPRESENTATIVES**

**CLOSING DOCUMENTS TO BUYER OR SELLER**

**BUYER GIVEN AMOUNT DUE AT CLOSING**

**BUYER RECEIVES KEYS-GARAGE DOOR OPENER-CODES**

**SIGNED CLOSING DOCUMENTS RECEIVED BUYER/SELLER**

**CHECK TO SELLER**

**COMMISSION CHECK TO BROKER**

**REMOVE SIGN AND LOCKBOX**